



RUNTON PARISH COUNCIL

Minutes of a meeting of Runton Parish Council to be held at The Reading Rooms East Runton on Thursday 27th February at 7pm.

Present: Gurney (Chair) Gurney, Annis, Debacker, Jonas, Lerego, Memish, Nichols, Rennison.

In attendance: Philip Stone (Parish Clerk), No members of the public.

AGENDA

The Chair to welcome, members of the public, Borough and County Councilor's

1. To receive apologies for absence.

Cllr Davidson, Hawkins, Edwards, Proposed to accept seconded unanimously resolved.

2. To receive declarations of interest on matters on the agenda.

Cllr Gurney item: 6 c. 7 m.& 7p. Finance payment as a contractor.

3. To adjourn the Meeting to allow for:

a. Public Participation Forum: An opportunity for the public to address the council Concerning items on the agenda. (10 minutes any one speaker 3 minutes).

No members of the public present.

b. District Councillor Fredericks Deputy Leader NNDC the effect of devolution on NNDC. Assets Apologies unable to attend attending devolution meeting.

c. District Councillor Report (A way on holiday)

d. County Councillor Report

Received and circulated prior to meeting, noted.

4. To approve the Minutes of the Parish Council Meeting of 28th January 2025.

Proposed, seconded, unanimously resolved.

5. Clerk report matters to note and matters arising from previous minutes to include but not limited to:

a. Leaking roof Reading Rooms. Via Cllr Gurney assistance contractor attending 3rd March to assess and quote.

b. Restorative Justice.

Have attended Runton and are happy to undertake maintenance works.

c. East Runton play equipment.

Replacement and repair now completed.

d. Telephone boxes.

Phone at West and East Runton to be removed by BT.

- e. Dog bins.
Now received and being installed by Cllr Gurney subject to reimbursement for cost of materials (concrete ect).
- f. Restorative Justice.
N/A
- g. Allotments bonfires.
Confirmed last day to be 28th Feb. Cllr Gurney confirmed there would be an exception and there would be a bonfire on 1st March 2025.
- h. Commons.
Cllr Davidson to report at next meeting.

6. Items to note:

a. Debrief: Christmas 24

Cllr Davidson to report next meeting.

b. Footpaths

Cllr Davidson to report next meeting.

c. Payments to Cllrs as Contractors, the importance of transparency.

Clerk confirmed the importance of transparency in respect of contractors and in particular if Councillors are used as contractors, then where ever possible 3 quotes should be obtained as per the councils financial regulations.

7. for Discussion and or Resolution

- a. To ratify delegated decision taken by clerk and chair under Financial Regulations' 4.1 and 4.5 in respect of repair work to East Runton play equipment £1,000 and Health and Safety Action £391. Combined cost of repair work to play equipment £2,391. £1,000 expenditure approved at Januarys meeting.

Proposed, seconded, unanimously resolved.

- b. To ratify councils email decision (time having been of the essence) to replace existing East Runton bus stop outside the White Horse with brick, tiled and flint shelter. Quotes obtained by clerk like for like replacement perspex and metal, open fronted, £4,000 for supply plus fitting. Timber and tiled £2,800 or pay £2,000 labour cost to builders carrying out work for the White Horse, all materials provided free of charge by Mr Stairs.

Proposed, seconded, unanimously resolved. The clerk confirmed Mr Stairs of the White Horse has confirmed he does not wish for payment in respect of the materials and that the £2,000 can be used by the council towards other items within the parish.

Proposed to be used towards the maintenance and improvement of the play equipment. Seconded, unanimously resolved.

c. Planning:

- 1. Conversion of attached garage to provide habitable accommodation and replacement of roof on rear extensions Location: 48 Renwick Park West, West Runton, Cromer, Norfolk, NR27 9LX Dear Sir/Madam, We have received the above application, details of which may be viewed on our website <https://idoxpa.north-norfolk.gov.uk/online/applications/applicationDetails.do?activeTab=summary&keyVal=>

Proposed no comment, seconded, unanimously resolved.

- 2. Erection of battery box within fenced enclosure Location: Land On The North Side Of, Cromer Road, East Runton, NR27 9NJ Dear Sir/Madam, We have received the

above application, details of which may be viewed on our website
<https://idoxpa.north-norfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SQ8EPOLNK3000>

Clerk recommended no comment as a result of the council having a pecuniary interest. However suggest comment is made on behalf residents of allotments of how on site storage will be dealt with during development.

- D. Restorative Justice, approval of terms of engagement.
Proposed to accept subject to clarification of not using any people that have been convicted of a sexual offence.
 - E. Co-option of new Councillor.
Cllr Davidson to report next meeting.
 - F. Newsletter.
Discussed and confirmed the importance of the newsletter to be reintroduced as and when a permanent clerk is appointed.
 - H. Support membership to change supplier from NALC to NPTS.
Proposed to accept, seconded, unanimously resolved.
 - I. Adoption and use of phone box East Runton.
Proposed to adopt at the cost of £1 seconded, unanimously resolved.
 - J. Community Resilience Flood Plan
Clerk confirmed Runtons place on the pilot.
 - K. Installation of Battery box (parking required).
Clerk confirmed meeting requested with developers.
 - L. NNDC assets East & West Runton.
No discussion possible as information not to hand.
 - M. Approval of skip and clearance works allotments.
Proposed to approve, seconded unanimously resolved.
 - N. Letter of thanks to the White Horse for their contribution towards the community in respect of their assistance with the provision of the replacement bus shelter East Runton.
Proposed, seconded, unanimously resolved.
 - O. Authorise clearance works to ponds East Runton.
Proposed, seconded, unanimously resolved.
 - P. Approval of monthly payment sheet.
Proposed to accept, seconded, unanimously resolved.
- 1. BBT Construction (play equipment repair replacement) £2,300
 - 2. Bus stop replacement Payee to be confirmed
 - 3. NPOWER (EST READING) £386.94
 - 4. J C Service Retting pond clearance £672.50
 - 5. J Miller Council Training (invoice awaited) £407
 - 6. S Gurney (Petrol Allotments) £7.91
 - 7. S Gurney (Allotment clearance) £260

- 8. Carl Bird Skip (14th March 8 yard skip Allotments) £325.50
- 9. NPTS Council support £185.93
- 10. Clear Business (Water) £157.18
- 11. P Stone Locum Fee Feb £1,870.13

Q. Confirmation of date and time of next meeting.
Tuesday March 25th 2025 The Reading Room East Runton 7pm

R. Adoption of employment committee terms of reference.
Proposed to accept, seconded, unanimously resolved.

8. **Public Participation Forum: An opportunity for the public to address the council Concerning items not on the agenda.** (10 minutes any one speaker 3 minutes).
N/A

9. **Item for future Agendas**
None received.

10. **To RESOLVE under the Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded** during the discussion of the following items due to their confidential nature.

- a. Use of Village Hall .
To be presented by Cllr Davidson next meeting.
- b. Village assets.
General discussion in respect of assets of community value in the Parish and the need to be ready to acquire them if the District Council sees fit to dispose of them late in the year.

Philip Stone (Locum Parish Clerk)
Issued 12.03.2025