

RUNTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 27 May 2025 at 7pm at
Reading Room East Runton.

Please Note: Meeting start time was delayed until 7.25pm due to the Annual Parish Meeting overrunning.

Present: Cllr C Davidson (Chairman), Cllr S Gurney (Vice Chairman), Cllr R Annis,
Cllr B Memish, Cllr K Jonas, Cllr A Debacker, Cllr P Nichols, Cllr C Hawkins,
Cllr T Edwards, County Cllr E Vardy, District Cllr K Toye

Members of the public: 12

Minutes taken by L Harper (Clerk)

1. Election of Chairman

It was proposed by Cllr Memish and seconded by Cllr Edwards and agreed to elect Cllr C Davidson as Chairman. Cllr Davidson signed the Declaration of acceptance of office.

2. Election of Vice Chairman

It was proposed by Cllr Annis and seconded by Cllr B Memish and agreed to elect Cllr S Gurney as Vice Chairman. Cllr S Gurney signed the Declaration of acceptance of office.

3. Apologies for Absence

Cllr M Lerego, Cllr C Rennison

4. Declarations of Interest and requests for dispensations

There were none

5. Minutes of the Parish Council meeting on 29 April 2025 be approved.

The minutes were approved, proposed by Cllr R Annis and seconded by Cllr A Debacker.

6. Matters Arising from the Minutes

There were none.

7. Public Participation

There was none.

8. Membership of committees/groups, and frequency of meetings

Allotment Committee

Cllr R Annis, Cllr S Gurney, Cllr B Memish, Cllr T Edwards

Finance Committee – meeting twice a year

Cllr C Davidson, Cllr M Lerego (need to confirm) Cllr P Nichols, Cllr R Annis

Staffing Committee – meeting twice a year

Cllr C Davidson, Cllr C Rennison, Cllr T Edwards, Cllr P Nichols

Commons Committee –

Cllr C Davidson, Cllr P Nichols, Cllr S Gurney, Cllr C Rennison, Cllr K Jonas new member proposed by Cllr Davidson and seconded by Cllr A Debacker

Events Working Group

Cllr T Edwards, Cllr B Memish, Cllr S Gurney, Cllr R Annis

Planning Advisors

Cllr B Memish, Cllr M Lerego, Cllr S Gurney

9. County Council and District Council

District Cllr K Toye, spoke to her report that had been previously circulated.

County Cllr E Vardy spoke to his report, with regard the issue of speed reduction process for West Runton, the Clerk would write to Cllr Vardy to update on correspondence between the parish council and Highways department.

10. Planning

PF/25/0783 – 1 Olley Road, West Runton – No objections

PF/25/0868 – 2 Top Common – No objections

PF/25/0701 – Land south of Thains Lane – considered no rights of access over land for wider entrance.

11. Finance

11.1 Approval and signing of Annual Governance and Accounting Statement for 2024/2025 will be deferred to the next Parish Council meeting, following the final audit of the accounts.

11.2 As above

11.3 List of payments was considered and authorised for payment

11.4 No other financial matters

12. Highways, Transportation and Public Rights of Way

12.1 All traffic orders received have been previously circulated.

12.2 No other highways matters

13. Parish Matters

13.1 List of materials and costs were approved Proposed Cllr S Gurney and seconded by Cllr C Hawkins

13.2 Reading Room Quotes. One quote received another quote required.

13.3 Speed Limit Review – Cllr E Vardy agreed to chase up.

13.4 Ploughlet Charity – D Hughes, newly appointed Secretary has been in contact with Runton Parish Council and is keen to get the accounts audited. He will be away for June. It was agreed that Cllr C Davidson, Cllr P Nicols and L Harper, Clerk arrange to meet with D Hughes on his return. **L Harper would arrange this meeting.**

13.5 Battery Box – No contact so far from contractors planning to carry out the work.

13.6 Allotments – Cllr R Annis spoke to his report. Opportunity to apply for addition to the waiting list to go onto the website. Dates of future inspections will also be posted onto the website.

13.7 – Reading Room – The building was in need of repair to the leaking roof, and consideration was needed to heating the building with the possibility of funding for solar panels. Consideration should be given to how best to use the Reading

Room. It was agreed a working group be set up to look at options. L Harper, Clerk, Cllr T Edwards and Cllr M Lerego (to be confirmed)

14. Any Other Business

Sandy Lane, West Runton – signage advising that the road was not suitable for large vehicles had been removed. It was requested that Highways be contacted to replace the signs. **Action – L.Harper.**

Green's Common East Runton – removal of dead trees. Where possible work would be carried out by Cllr S Gurney.

15 Date of next meeting – Tuesday 24 June 2025, 7pm Church Hall, West Runton

Meeting Closed 8.15pm