

RUNTON PARISH COUNCIL

Minutes of the meeting held on Tuesday 22 July 2025, 6.60pm, Reading Room, Felbrigg Road, East Runton

Present: Cllr C Davidson (Chair), Cllr S Gurney (Vice Chair), Cllr R Annis, Cllr M Lerego, Cllr B Memish, Cllr A Debacker, Cllr C Rennison, Cllr P Nichols, County Cllr E Vardy, District Cllr K Toye

Members of the Public 3

Minutes Taken By L Harper (Clerk)

1. Minutes of the Parish Council meeting held on 24 June 2025 were approved.

Proposed by: Cllr B Memish, Seconded by: Cllr A Debacker.

2. Apologies for Absence

Cllr C Hawkins, Cllr K Jonas, Cllr T Edwards

3. Declarations of Interest

There were none.

4. Public Participation

Concern was raised at the condition of the duck pond on lower common. The vegetation is overgrown and the water covered with green algae. The need to clear the pond was discussed and a group of volunteers would be needed to carry out the work in October.

Some of the small concrete posts around the common have fallen over.

Restorative Justice will be in both villages starting in August and the posts are on the work schedule.

The heavy rain fall over the last days and subsequent flooding has highlighted the need for the drains to be cleared. District Cllr K Toye will chase up with North Norfolk District Council.

ACTION: Cllr Toye

5. County Council and District Council Reports

County Cllr E Vardy read his report. He updated on the Local Government Reorganisation. The County's proposal had not been finalised but would need to be agreed and submitted to the Minister by the 17 September 2025 deadline.

Cllr E Vardy also advised on a new initiative "Norfolk Community Fund" which is focused on support for small, local projects within communities. With funding ranging from £200 to £2,500. Details of the scheme can be found on norfolk.gov.uk/communityfund

District Cllr K Toye reiterated the timeline for the Local Government Reorganisation. Cllr Toye would also follow up the issue regarding highways as

highlighted in Public Participation. Kraft Lane proposals would be discussed at the October Committee and no further information on Clifton Park development. Both Cllr E Vardy and Cllr K Toye left the meeting

6. Planning

- 6.1 All planning applications had been previously circulated.
- 6.2 PF/25/0868 – 2 Top Common, Approve – Decision noted
- 6.3 NMA/25/1144 – Constantia Restaurant, Approve – Decision noted
- 6.4 PF/25/0631 – Stoneycroft, Top Common, Approve – Decision noted
- 6.5 CD/25/0688 – Woodhill Caravan Park, Condition Discharge Reply – Decision noted
- 6.6 No further updates
- 6.7 No planning matters

7. Finance

- 7.1 List of payments were approved and financial statement accepted
Proposed: Cllr P Nichols, Seconded: Cllr B Memish
- 7.2 Annual Church Donation of £700 considered and approved.
Proposed: Cllr C Rennison, Seconded: Cllr R Annis
- 7.3 As the next Parish Council meeting would not be meeting in August, it was considered and agreed that, any invoices/payments received before the next meeting in September that are within budget be approved.

8. Highways, Transportation and Public Rights of Way

- 8.1 All Traffic Orders previously circulated
- 8.2 Due to recent heavy downpours of rain, both villages have been badly affected, with some properties experiencing flooding. Grill drains are overgrown and need a planned maintenance programme to keep them clear. Highways to be contacted with regard clearing the drains of silt. ACTION: LH

9. Parish Matters

- 9.1 Restorative Justice – work to begin in August. Cllr C Hawkins to liaise with on site supervisors.
- 9.2 Reading Room – update at next meeting
- 9.3 Speed Limit Review – Cllr C Davidson gave an update on the review and costings. The original Parish Council financial commitment of £24,000 would not be increased, Highways had previously agreed to contribute to any additional funding.
- 9.4 Battery Box Lease – commencement date 11 August was noted.
- 9.5 Play Equipment Annual Inspection – the findings of the report were discussed. Consideration to be given for an alternative contractor for next year. It was also agreed that a Councillor and Clerk would be present at the inspection
- 9.6 Footpath Adopters – Cllr C Davidson circulated the list of Cllrs and which footpaths they were responsible for. Cllrs were asked to check and confirm

their footpaths with the Clerk. Any cutting back required, to be referred to the Clerk.

ACTION: CLLRS

9.7 Reading Room – Fire Extinguishers and certificate were noted

9.8 Ploughlet Charity – a new Clerk has been appointed and has met with Cllr C Davidson and L Harper. The new Clerk will arrange a meeting of the Trustees.

9.9 Memorial Bench – Runton Parish Council has been approached by a family member to have a memorial bench by the Retting Pond. There is a family connection to the pond and local area. It was agreed Proposed by Cllr S Gurney, seconded by Cllr M Lerego. Agreed unanimously
David Bakewell Memorial to be discussed at next meeting

9.10 Handy Man – Discussion took place concerning the proposal for a self employed contractor. It was agreed to carry on using the contractors we have on an as and when required.

9.11 Parish Partnership Scheme – Cllrs were asked to consider proposals for the scheme. Ideas included; Trod for West Runton Common, Improved signage, information panels, improved access eg. Gates/stiles.

9.12 History Society Photographs and memorabilia – wall mounted photos were proposed Cllr B Memish, seconded by Cllr C Rennison. Agreed unanimously

9.13 New East Runton Councillor Vacancy – it was agreed to advertise this vacancy with applications brought to the September meeting.

9.14 East Runton Car Parking – It was agreed that options for car parking be considered at the September meeting with a public meeting to be arranged to consider options

10. Any Other Business

Spring Pond, as agreed at Commons Cttee, a contractor will be contacted to carry out works.

Beach Road Slipway, reports of people falling on sandy slope

Action Points on Minutes (rolling programme of actions) ACTION: LH

Volunteers needed to help with marquee (22 August) for Allotment and Garden Show on 23 August.

11. Date of Next Meeting: Tuesday 16 September, 7pm, Church Hall, West Runton