

RUNTON PARISH COUNCIL

To all members of Runton Parish Council

You are hereby summoned to attend the Meeting of RUNTON PARISH COUNCIL which will be held on Tuesday 25 November 2025, at 7pm, Church Hall, West Runton

Mrs L Harper

Clerk to Runton Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. **To consider for approval the minutes of the Parish Council meeting held on 28 October 2025.** Also to consider matters arising from the minutes (for information only) not included on the agenda.
2. **To consider apologies for absence**
3. **To record declarations of interest from members in any item to be discussed and to consider requests for dispensations**
4. **To allow public participation limited to 10 minutes (3 minutes per person)**
5. **County Council and District Council**
 - 5.1 To receive any reports/updates from County Councillor and District Councillor
 - 5.2 To receive any other County Council and District Councillor matters for information only
6. **Village Hall**
 - 6.1 To receive an update on the ownership of the Village Hall. To consider and approve funding for solicitors to investigate if previous agreement exists.
7. **Planning**
 - 7.1 To receive any planning applications and decision
 - 7.2 PF/25/1347 – Runton Old Hall, East Runton – Single Storey Ground Extension. Approve
 - 7.3 LA/25/1348 – Runton Old Hall, East Runton – Work associated with single storey ground floor extension. Approve
 - 7.4 PF/25/1432 – Sea View Cottage, Sandy Lane, West Runton – Erection of a single-storey timber garden outbuilding (retrospective). Awaiting Decision
 - 7.5 PF/25/1614 – 8 Golf Close, West Runton – Proposed Detached Garage/Home Workshop. Awaiting Decision
 - 7.6 PF/25/1911 – 24 Renwick Park, West Runton – single storey rear extension and external alterations to the dwelling - Deadline 23.09.25

- 7.7 PF/25/1298 – Seacroft Camping Park – Site development to include various pitch works, erection of replacement toilet block, site managers pd and extension and alterations to bar/restaurant building – Awaiting Decision
- 7.8 PF/25/2043 – Argyle, Home Close, West Runton – Removal of single storey rear extension, erection of single storey rear extension and single storey side extension – Approve
- 7.9 PF/25/1474 – Little Cote, Lower Common, East Runton – Demolition of existing conservatory. Construction of replacement garden room and bedroom to rear – Awaiting Decision
- 7.10 PF/25/0701 – Land South of Cromer Road, Thains lane, East Runton – Erection of single-storey dwelling with basement parking, detached garage/workshop, Certificate C application received – Awaiting Decision
- 7.11 PF/25/2253- Leander, Rosebery Road, West Runton – Construction of single storey veranda to rear of dwelling – Awaiting Decision
- 7.12 PF/25/2334 – Green Gates, Station Road, West Runton – to vary application PF/25/1671 – Awaiting Decision
- 7.13 PF/25/2412 – Harry’s Bar, Beach Road, East Runton – Regularisation of internal conversion of first floor flat to form 3 no. staff apartments ancillary to Harry’s Bar and The White Horse, and a small ancillary office – Awaiting Decision
- 7.14 PF/25/2341 – Ambleside, Water Lane, West Runton – Erection of 1.83m high closed board fence with a 150m gravel board, along the western and part of the northern boundaries (retrospective)- Awaiting Decision
- 7.15 PF/25/0773 – The Field, Mill Lane, East Runton – Change of use of land from grazing/storage to dog training exercise facility – Appeal deadline 16 December 2025
- 7.16 To receive any updates re live planning applications to include NNDC Development Committee meeting
- 7.17 To receive any other planning matters (for information only)

8. Finance

- 8.1 To consider list of payments for approval and financial statement (November 2025 attached)
- 8.2 Any other financial matters (for information only)

9. Highways, Transportation and Public Rights of Way

- 9.1 To receive any traffic orders (previously circulated)
- 9.2 To receive any other highways matters (for information only)

10. Parish Matters- for information

- 10.1 Parish Partnership – Trod update
- 10.2 Car Parking Options update

- 10.3 SAMS 2 Speed Camera – request to reinstate from Cllr Hawkins
- 10.4 Playing Field Fencing – update on work carried out by Community Payback
- 10.5 Ponds update – Lower pond 28 November 2025
- 10.6 West Runton Phone Box – future use
- 10.7 Anti Social Behaviour – meeting scheduled with Police and Crime Commissioner 8 January 2026
- 10.8 Purchase of Christmas Trees
- 10.9 Wyndham Park Bus Shelter update
- 10.10 West Runton Speed Reduction update
- 10.11 Allotments – update following allotments committee meeting and Inspection
- 10.12 Commons Committee update from meeting held on 29 October 2025
- 10.13 Ploughlet Charity update

Parish Matters – For Decision

- 10.14 Broken Light on Slipway, Beach Road – to consider off grid solution (cost £2,500 per light) or restore supply to broken light (cost of £700.00)
- 10.15 Shelter on Beach Road – to consider nominating for Asset of Community Value
- 10.16 IT – to consider and approve IT company support for RPC computer, to increase storage, backup and encrypted sharing of documents. Cost £54.72 plus £75 per year support.
- 10.17 Mobile Phone – to consider and approve purchase of mobile phone to be used by the Clerk for parish council business including facebook page. Cost £169.99 Suitable for photo storage of documents eg. Maps, paperwork
- 10.18 WiFi – to consider and approve better connectivity in the Reading Room.
- 10.19 TV Licence – to consider and approve cancellation of licence for Reading Room as TV not used and no aerial in place.
- 10.20 Reading Room – to consider heating options including gas central heating/solar panels.
- 10.21 Energy Suppliers – to consider change of suppliers following expiration of contracts.
- 10.22 SAMS 2 – request for consideration and approval of reinstatement of speed camera

11. Any Other Business (for information only) an items for next agenda

- 11.1 Car vandalism on lower common, East Runton, also issue of no lighting.

12. Date of Next Meeting: Tuesday 16 December 2025, 7pm, Reading Room, East Runton

FINANCIAL MATTERS

Payments for approval at November meeting

Carl Bird	Asbestos removal skip hire	£ 1560.00
R Slaughter	WR Commons cut/strim	£ 486.00
J Lynes	PAT Testing Reading Room	£ 50.00
Royal British Legion	Poppy Wreath	£ 20.00
L Harper	Clerk Salary	£ 1245.30
Stuart Hutchinson	IT Support	£ 113.75

Direct Debit

Anglian Water	Water Charges	£ 44.31
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Bank Statement

As at 24 October 2025

Community Account	£ 29,911.00
Business Premium Account	£148,235.17

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Signed Chair

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Signed Clerk/RFO

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Date

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Date