

RUNTON PARISH COUNCIL

Minutes of meeting held on Tuesday 16 December 2025, 7pm, Reading Room, East Runton.

Present: Cllr C Davidson (Chair), Cllr S Gurney (Vice Chair), Cllr M Lerego, Cllr P Nichols, Cllr B Memish, Cllr R Annis, Cllr C Rennison, Cllr T Edwards

Members of the Public: 0

Minutes taken by: L Harper (Clerk)

1. Minutes of the Parish Council Meeting held on 25 November 2025 were approved.

Cllr R Annis highlighted the issue of overgrown hedge at Calves Well Lane, the parish council would contact the owner, agreed at the meeting on 25 November not included in the minutes. This was duly noted.

Proposed by Cllr S Gurney, Seconded by Cllr B Memish

2. Apologies for Absence

Cllr C Hawkins, Cllr T Broome, Cllr A Debacker, District Cllr K Toye

3. Declarations of Interest

None

4. Public Participation

There was none

5. County Council and District Council Reports

5.1 County Cllr E Vardy spoke to his report. Local Government Reorganisation was discussed, and the issue of County Council elections raised. It will be decided this month (December) if the elections will go ahead in May. The Mayoral elections will be postponed.

The Million Trees for Norfolk initiative was still active, with parish and town councils being urged to get involved. 50% of the funding for the trees will be from County Council. Details on the website.

Possible site for trees and hedgerows were discussed with the eastern boundary at the allotments in West Runton being considered. Cllr T Edwards agreed to lead on the issue and feedback at the next meeting.

Parish Partnership funding scheme was still looking at bids for local improvements offering 50% match funding. Bids so far have included bus shelters, gateways to villages, paths, advisory signs and EV charging points. The issue of the signs for the toilets in East and West Runton was raised again and Cllr Vardy agreed to chase up with Highways.

West Runton Speed Reduction Scheme was discussed and it was acknowledged that Grahame Bygrave had contacted Runton Parish Council in response to concerns raised by the parish council that the project had not

fully consulted with the parish council and residents. A timetable was requested by the parish council regarding the commencement of the work. Cllr Vardy agreed to chase up and feedback.

6. Village Hall

Cllr M Lerego updated the meeting on progress so far. Unfortunately, following follow up emails, it appears the solicitors had not begun the search for the original documentation as was previously requested by the parish council. The solicitors are aware of the Parish Council wishes to pursue this.

7. Planning

ADV/25/1501 – Harrys Bar, Beach Road, East Runton – Retention of non-illuminated pole mounted advertisement and display externally illuminated fascia and wall advertisements – Approve

PF/25/2545 – 13 Links Way, West Runton – External alterations to dwelling including addition of dormer window to match existing, repositioning of front door, render and timber effect cladding to front elevation, removal of conservatory to rear and erection of new rear sun room. – Awaiting Decision

PF/25/2452 – Roseacre Country House, The Hurn, West Runton – Installation of 2.4m high security fencing – Awaiting Decision

RV/25/2334 – Green Gates, Station Close, West Runton – To vary PF/24/1671

PF/25/2341 – Ambleside, Water Lane, West Runton – Erection of 1.83m high closed board fence (retrospective) – Awaiting Decision

PF/25/2253 – Leander, Rosebery Road, West Runton – Construction of single storey veranda to rear of dwelling (retrospective) - Awaiting Decision

PF/25/2414 – Harrys Bar, Beach Road, East Runton – Regularisation of internal conversion of first floor flat to form 3 no. staff apartments ancillary to Harrys Bar and The White Horse, and a small ancillary office – Awaiting Decision

7.1 To receive any updates re live planning applications to include NNDC Development Committee meeting

7.2 To receive any other planning matters (for information only)

8. Finance

8.1 List of payments for December were approved and financial statement accepted. Proposed: Cllr R Annis, Seconded: Cllr K Jonas

Payments for approval at November meeting

ID Asbestos	Removal and disposal of asbestos (approved 2 December emergency provision)	£1860.00
Adam Jones	Pond Maintenance Lower pond East Runton	£ 250.00
P Pashley	Cut and Strim ER Commons(October)	£ 720.00

L Harper	Clerk Salary	£ 1191.93
Npower	Street Lighting (November)	£ 202.27
Bank Statement		
As at 24 November 2025		
Community Account		£ 60,354.22
Business Premium Account		£148,235.17

8.2 Any Other Financial Information (for information only)

Draft budget for 2026/2027 was circulated for information. Formal discussion, consideration and approval for January meeting.

9. Highways, Transportation and Public Rights of Way

9.1 West Runton event marking the change in service, Norwich to Sheringham
Sunday rail service now stopping at West Runton, was well attended.

10. Parish Matters – for Information

- 10.1 The Trod specification – work was ongoing
- 10.2 Playing Field Fencing – Community Payback will carry on with the fencing during December. Hopefully the work will be completed by the end of the year.
- 10.3 SAMS 2 Speed Camera – the camera had been back to the contractor who advised it currently cannot be updated to encompass the upgrade we would like. The camera did need some repair work plus a new battery and charger to get it back into working order. The camera is now in place in East Runton, and is due to be moved to West Runton shortly, on the pre identified joint usage of the camera. Feedback on the camera being installed has been positive and reduction of speed entering the village has been noticeable.
- 10.4 Ponds
Work to lower pond in East Runton has been carried out. The removal of more vegetation is required. It is hoped that a group of volunteers will be able to carry this work out in the coming weeks.
In West Runton, Spring pond work will be carried out on 22 December. The debris will be moved to a nearby copse.
In East Runton Top Common pond work will be carried out 23 December. The removed vegetation will be put on the ground around the pond, to dry out and will then be removed.
- 10.5 Buildings and Assets Review – work ongoing.
- 10.6 EV Charging points – further information was required before making any decision regarding the installation of the charging points.

Parish Matters – for Decision

- 10.7 Office Furniture – the condition and suitability of current office furniture for the Clerk was discussed. It was agreed that a budget of £500 be allocated to

purchase relevant office furniture. Proposed Cllr C Davidson, Seconded by Cllr M Lerego

- 10.8 Asbestos Removal – quotes for the options for the removal of asbestos had been previously circulated with unanimous support for option 2 – Removal and disposal of asbestos cement sheets used to form the base of the shed, including the disposal of an asbestos cement water tank, cost £1722.00. Proposed: Cllr R Annis, Seconded Cllr M Lerego

11. Any Other Business

All Cllrs were thanked for their hard work during the year and wished a Happy Christmas

12. Date of Next Meeting

Tuesday 20 January 2026, 7pm, Church Hall, West Runton