

RUNTON PARISH COUNCIL

Minutes of Meeting Held on 28 July 2026, 7pm Church Hall, West Runton

Present: Cllr C Davidson (Chair), Cllr P Nichols (Vice Chair), Cllr T Broome, Cllr C Rennison, Cllr K Jonas, Cllr M Lerego, Cllr T Edwards

Members of the Public: 0

Minutes Taken By: L Harper (Clerk)

1. Minutes of Parish Council Meeting held on 23 June 2026 were approved.

Proposed by Cllr P Nichols, Seconded by Cllr T Broome

2. Matters Arising from the Minutes

There were none.

3. Apologies for Absence

Cllr C Hawkins,

4. Declarations of Interest

There were none.

5. Parish Councillor Resignation

Resignation accepted from Cllr A Debacker

6. Public Participation

There were none.

7. Applications for Councillor Vacancies

Applications were considered. One applicant attended in person to talk to his application and left the meeting.

It was agreed to support this application of Mr Alistair McBain. Proposed Cllr C Davidson, Seconded by Cllr M Lerego, agreed unanimously.

The remaining applicants will be invited to attend a meeting with Cllr C Davison, Cllr C Rennison and the Clerk.

ACTION: Clerk

8. County Council and District Council Reports

No reports received

9. Planning

9.1 All planning applications have previously been circulated.

Comments received have been submitted via the planning portal.

9.2 New Local Plan (previously circulated) Scoping consultation running from Monday 20 July to Monday 31 August. Comments to the Clerk.

9.3 Wyndham Park Development Plan (previously circulated) Consultation deadline Friday 24 July 2026. Parish Council has commented raising concerns regarding infrastructure, impact of higher levels of traffic, disappointment at lack of consultation.

10 Finance

10.1 Approved list of payments Proposed Cllr P Nichols, Seconded by Cllr C

Rennison

10.2 Intermediate payments for month of August due to no Parish Council meeting until 29 September 2026, authorised by Chair and Clerk. Agreed limit of one offs over £1,000, which would be reported on. Proposed Cllr P Nichols, Seconded by Cllr T Edwards.

10.3 Request for separate bank account for Allotments rent and card reader, agreed. Proposed Cllr C Davidson, Seconded by Cllr C Rennison. Unanimously agreed.

10.4 Playing Field – Cllr K Jonas updated the meeting. The contractor is due to start the work 1 August 2026. RPC is the applicant for the grant from the Football Foundation. The grant request is for £7,000. The grant is being finalised, but may not be available in readiness for the work to start on the pavilion. It was requested the Parish Council provide financial assistance up to £5,000 of the actual cost as an interim payment that would be reimbursed once the grant has been received. It was suggested a letter of intent be produced by the Football Foundation. The request was agreed Proposed Cllr C Davidson, Seconded by Cllr T Broome.

In the event the work was not completed by the start of the season (first home game) there would be a need to provide temporary referee facilities. These facilities cost £2200 for three months rental. The Parish Council did not wish to support this request.

Discussion took place on what alternative arrangements could be made if the grant was not awarded. The possibility of Runton Football Team, supported by the Playing Field Committee could make an application for a grant from the Parish Council.

11 Highways, Transportation and Public Rights of Way

11.3 All traffic orders previously circulated. .

12 Allotments

12.1 All invoices have been sent out and payments are being made either by BACS, cheque or cash. Scribe is being used to track and record the payments which will make it easier to identify who needs a reminder for payment. In September when the next invoices are sent out, new annual tenancy agreements will also be issued. New forms have been introduced for people wishing to go onto the waiting list, which gives contact details. New members will be sought before the next Allotments Committee meeting.

13 Commons and Ponds

13.1 Retting Pond -Cllr C Davidson gave an update on the pond and issues with location of the silt trap. Highways had been contacted and will be visiting the site in the hope of locating the silt trap. Once located it can be cleared and maintained.

The Parish Council has been approached asking if they would like to be included in a grant application to the Wildlife Rich habitats Fund within the Norfolk Coast National Landscape. This grant would be to support the

removal of crassula from the pond. Cllr C Davidson will update on progress.

13.2 Commons – currently suffering from lack of water, due to the heatwave. Advice previously has been not to cut the dead dry grass as sparks from equipment could cause a fire. Therefore, the commons will not be cut until we have had rainfall.

14. Village Hall

14.1 No update from the solicitor regarding the land registry. Clerk to chase.

ACTION: Clerk

15. Parish Matters

15.1 West Runton Trod – Initially the use of a plastic grid was being considered, but after further investigation it appears that the plastic doesn't age well and doesn't blend in with the surface, so not a viable option. Will now look at a simpler option where the pathway is levelled with a run off for rain. It was agreed a meeting with a landscape contractor be organised, attended by Cllr C Davidson, Cllr C Rennison, Cllr T Broome.

15.2 Car Parking East Runton – The cost of the height barriers range from £840 - £1000, supply only. There may need planning permission, Clerk to clarify.

15.3 War Memorial – Cllr T Broome gave an update, the memorial is grade 2 listed, owned by Runton Parish Council. The structure is sound, with work being required on the lettering. Cllr T Broome to contact a specialist contractor to quote for the remedial work. Proposed Cllr C Davidson, Seconded by Cllr P Nichols.

15.4 Station Road West Runton, overhanging willow tree – it was agreed that the Parish Council would contact the landowner, Mr Batt advising that the Parish Council whilst responsible for managing the commons, the maintenance of trees on the common does not fall into that remit.

ACTION: Clerk

15.5 Reading Room – Gas Central Heating installation to begin 11 August 2026.

The rooms will need decorating once the work has been carried out. Quotes to be obtained.

ACTION: Clerk

Additional

Laptop – reconditioned for use of clerical support. Proposed Cllr C Davidson, Seconded by Cllr K Jonas, general consent unanimous

Thains lane Dog Bin – request for relocation of the bin. Unanimous agreement dog bin to remain in current location.

Cart outside Village Hall – site now encouraging fly tipping. Request for removal agreed.

16. Any Other Business

17. Next Meeting

Tuesday 29 September 2026, 7pm The Reading Room, East Runton