RUNTON PARISH COUNCIL

Church Hall, West Runton,

To all members of Runton Parish Council

You are hereby summoned to attend the Annual Parish Council Meeting, which will take place on Tuesday 27 October 2026, 7pm at The Church Hall.

Mrs L Harper
Clerk to Runton Parish Council 14 October 2026

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

ANNUAL PARISH COUNCIL MEETING

AGENDA

1. **Minutes of the Parish Council meeting held on 29 September 2026 to be approved.**
2. **Matters arising from the agenda** (for information only and not included on the Agenda).
3. **Consider apologies for absence**
4. **To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.**
5. **To allow public participation limited to 15 minutes** (3 minutes per person)
6. **County Council and District Council**
   6.1 To receive any reports/updates from County Councillor and District Councillor
7. **Planning**
   7.1 To receive any planning applications and decisions
   To receive an update of the proposals from the Kraft Lane Development meeting held on 29 September 2026.
   7.2 To receive any other planning matters (For information only)
8. **Finance**
   8.1 To consider list of payments for approval and financial statement (attached)
   8.2 Playing Field – to receive for consideration the proposal to allocate funding from the annual payment from the Airwave Company for the lease of the playing field to host a mast, to be given to the Playing Field Committee for the general maintenance of the field including football pitch.
   8.3 Review of Income and Expenditure to 30 September 2026
   8.4 Forecast – to receive to 31 March 2027.
   8.5 Clerk's back pay – to approve
   8.6 To receive any other financial matters (for information only)

9. Highways, Transportation and Public Rights of Way

9.1 To receive any traffic orders (previously circulated)

9.2 To receive any other highways matters (for information only)

10. Allotments

10.1 To receive an update on Allotments, including invoices, new tenancy agreements.

10.2 To consider and approve the Allotments Policy (previously circulated)

11. Commons and Ponds

11.1 To receive an update Ponds (paper attached)

11.2 To request authorised expenditure on ponds, upto agreed limit.

11.3 To receive any updates on commons

12. Village Hall

12.1 To receive any update on the village hall, will need a Parish Council representative on the committee.

13. Parish Matters

13.1 Car Parking East Runton lower common– to receive an update.

13.2 War Memorial – to receive an update.

13.3 Dog/Litter Bins – to update on review of bins, costs and location. To consider removal of black bins in favour of blue bins.

13.4 Risk Management Assessment – to consider and approve (previously circulated).

13.5 Play Equipment – to discuss the existing condition of the play equipment.

13.6 Reading Room – Fire Alarm Systems. Four smoke detectors need replacing in April 2027 as over 10 years old. Cost £488 +VAT. To approve payment.

13.7 Councillors' Planning day – paper to follow before meeting.

14. Personnel

14.1 Closed Session

15. Any other business (for information only) and items for the next agenda.

16. Note next meeting: Tuesday 24 November 2026, 7pm The Reading Room, East Runton.